



NORTH WOODS DISCOVERY SCHOOL  
 "Small School Values for High Achievement"  
 14732 Bass Drive  
 Redding, CA 96003  
 Phone: (530) 275-5480 FAX (530) 275-5416

**APPLICATION FOR CLASSIFIED EMPLOYMENT**

Date \_\_\_\_\_

POSITION APPLIED FOR: \_\_\_\_\_

\_\_\_\_\_  
 Last Name First Name Middle

\_\_\_\_\_  
 Address City Zip

\_\_\_\_\_  
 Residential Phone Business Phone Social Security Number

Social Security Number \_\_\_\_\_

Do you possess a valid California Driver's License? \_\_\_\_\_ License Number \_\_\_\_\_

In case of emergency, please notify \_\_\_\_\_  
 (Name) (Phone Number)

**EDUCATION: Check highest grade completed**

Grade School 1 2 3 4 5 6 7 8 Other \_\_\_\_\_

High School 9 10 11 12

College 1 2 3 4 5 6 7 Highest Degree \_\_\_\_\_

High School Attended: \_\_\_\_\_  
 (Name) (Address)

From	To	College or University	Location	Major	Semester Units	Degree

**SKILLS:** Please list all skills and abilities you have that would qualify you for this position:

\_\_\_\_\_  
 \_\_\_\_\_

Typing Speed (if applicable) \_\_\_\_\_ Shorthand Speed (if applicable) \_\_\_\_\_

What office machines can you operate successfully? \_\_\_\_\_

If you are not a U.S. Citizen, have you the legal right to remain permanently in the U.S.? Yes \_\_\_\_\_ No \_\_\_\_\_

Are you over 18 years of age? Yes \_\_\_\_\_ No \_\_\_\_\_ (If employed, you may be asked to submit proof of age)

DO YOU POSSESS AN AIDE PROFICIENCY CERTIFICATE? Yes \_\_\_\_\_ No \_\_\_\_\_

Have you ever served a jail or prison sentence or been placed on Court probation? (Except as may be required by law, prior criminal record does not constitute an automatic bar to employment) Yes \_\_\_\_ No \_\_\_\_ If yes describe when, where and disposition of case:

Do you have any physical conditions that would limit your ability to perform the job applied for? Yes \_\_\_\_ No \_\_\_\_

If yes, please explain: \_\_\_\_\_

Were you in the U.S. Armed Forces? Yes \_\_\_\_ No \_\_\_\_ Dates: \_\_\_\_\_  
What branch? Army \_\_\_\_ Navy \_\_\_\_ Marines \_\_\_\_ Air Force \_\_\_\_ Coast Guard \_\_\_\_ National Guard \_\_\_\_

**PRIOR WORK HISTORY:** (List last or present employer first)

Dates Employed		Name & Address of Employer	Supervisor & Phone Number	Position Held
From	To			

**COMMENTS:** \_\_\_\_\_

Please list three references (Names, addresses and phone numbers). Do not list prior employers.

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

**PROOF OF CITIZENSHIP, TB CLEARANCE, OATH OF ALLEGIANCE AND FINGERPRINTING ARE REQUIRED FOR EMPLOYMENT.**

***PLEASE ATTACH RESUME AND LETTER OF INTENT***

I HEREBY CERTIFY that all statements made hereon are true and correct to the best of my knowledge and authorize investigation of all statements herein recorded. I release from all liability persons and organization reporting information required by this application. I understand and agree that misstatements or omission of material facts herein may result in disqualification for or dismissal from employment.

Date \_\_\_\_\_ Signature of Applicant \_\_\_\_\_

**AN EQUAL OPPORTUNITY EMPLOYER**